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3. ADDA		27 MAY 1986
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5. DDA		27 MAY 1986
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FROM: (Name, org. symbol, Agency/Post)	Room No. — Bldg.
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U.S. DEPARTMENT OF LABOR

SECRETARY OF LABOR
WASHINGTON, D.C.

May 14, 1986

Executive Registry	
86-	2286X



DDA/REGISTRY

FILE: 60-7

The Honorable William J. Casey
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Bill:

President Reagan and I are committed to preventing injuries and illnesses in Federal workplaces. To do that we need strong occupational safety and health programs for Federal employees.

National Safety in the Workplace Week, sponsored by the American Society of Safety Engineers and the Associated General Contractors and supported by the U.S. Department of Labor's Occupational Safety and Health Administration (OSHA), has been established specifically to encourage employers and employees to work together to improve on-the-job safety.

I am asking you to join with us in observing the Fifth Annual National Safety in the Workplace Week, June 15-21, 1986. The week offers Federal agencies a special opportunity to reassess their safety and health program with a view toward improving it. "Safety? You Bet Your Life!" is OSHA's theme for the week. Through a number of activities, OSHA hopes to emphasize the importance of effective safety and health programs, stress the need for safety and health training, and point to benefits which result from increased emphasis on safety.

I hope you will share in the celebration by sponsoring training sessions, workshops or other events to highlight job safety.

By using every means available to us, I believe we can make a real reduction in Federal occupational injury and illness rates and compensation costs. We will be sending some suggestions to your Designated Agency Safety and Health Official shortly. I look forward to your joining us in this campaign.

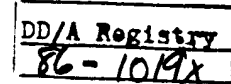
Very truly yours,

WILLIAM E. BROCK

WEB:adh

U.S. Department of Labor

Assistant Secretary for
Occupational Safety and Health
Washington, D.C. 20210



May 8, 1986

MEMORANDUM TO: Designated Agency Safety and Health Officials

FROM: Patrick R. Tyson
Acting Assistant Secretary

SUBJECT: National Safety in the Workplace Week
June 15-21, 1986

The Occupational Safety and Health Administration (OSHA) is committed to preventing workplace injuries and illnesses through strong occupational safety and health programs--for private and public sector employees.

National Safety in the Workplace Week, sponsored by the American Society of Safety Engineers and the Associated General Contractors and supported by OSHA has been established specifically to encourage employers and employees to work together to improve on-the-job safety.

Secretary Brock has written to federal agency heads to encourage their support of activities celebrating National Safety in the Workplace Week June 15-21, 1986. Enclosed are promotional materials to assist you and your agency in this effort.

"Safety? You Bet Your Life!" is OSHA's theme for the week. We particularly encourage federal agencies to sponsor during the week training sessions, workshops, seminars or other events to highlight job safety.

We look forward to your participation in this important event.

Attachment

FIFTEEN IDEAS FOR NATIONAL SAFETY IN THE WORKPLACE WEEK (NSWW)

The ideas available to employees and employers to emphasize occupational safety and health during National Safety in the Workplace Week, June 15-21 are as varied as the problems affecting the worksite. Listed below are fifteen ideas you might consider in your planning for NSWW. Not all of the ideas will be applicable to all situations but consider these ideas as jumping off points to create your own events and activities to highlight this important issue.

Remember that NSWW provides the opportunity to increase awareness of occupational safety and health issues both on the job and in the community. Use avenues open to you to make sure the NSWW is a part of public consciousness in your area.

Is job safety important? You bet you life!

1. Hold safety/health training seminars or workshops during the week. Topics might include:
 - o hazard communication
 - o new workers syndrome
 - o new worker specialized training
 - o asbestos
 - o trenching and excavation
 - o general safety seminar
 - o emergency procedures
 - o back injuries
 - o labor/management cooperation in workplace safety
 - o OSHA and you - the worker
- of particular interest to federal employees might be:
 - o federal workers compensation programs
 - o skeletal muscular injuries
 - o motor vehicle safety
 - o occupational stress
 - o awareness program of employee rights and responsibilities
2. Have an awards ceremony for those employees/divisions that have gone the longest without a lost time injury.
3. Have a "goal setting" ceremony for safety, i.e., a ceremony to kick off an effort to cut the worksite injury rate by x%.
4. Put OSHA Safety Week slogan "Job Safety? You Bet Your Life!" and reference to NSWW on paystubs.
5. Put together a safety exhibit for the week to highlight specific safety and health issues affecting your workplace.

SAMPLE PROCLAMATION

WHEREAS, National Safety Council data show workplace accidents each year kill about 11,300 Americans and injure an additional 1.9 million workers; and

WHEREAS, these accidents cost Americans about \$33.4 billion annually; and

WHEREAS, employers and employees in the public and private sectors must recognize the need to safeguard the workplace so that we may enjoy a productive and healthy environment; and

WHEREAS, the American Society of Safety Engineers (ASSE), is an organization dedicated to the reduction of workplace accidents and deaths since 1911; and

WHEREAS, the Associated General Contractors of America (AGC), is an 67-year-old organization of construction contractors stressing skill, responsibility and integrity; and

WHEREAS, observance of National Safety in the Workplace Week is supported by the U.S. Department of Labor's Occupational Safety and Health Administration (OSHA) (and State Plan Organization); and

WHEREAS, OSHA was created in 1971 "to assure so far as possible ... safe and healthful working conditions;" and

WHEREAS, this endeavor is worthy of our support and cooperation so that we may reduce the toll of workplace injuries and deaths;

NOW, THEREFORE, I _____, of the _____ do hereby proclaim June 15-21, 1986 to be

SAFETY IN THE WORKPLACE WEEK IN _____ and urge the citizens of this _____ to join the members of OSHA, (State Plan Organization), ASSE, and the AGC in their attempts to improve the safety and health of American workers.

RADIO SPOT ANNOUNCEMENT:

30 SECONDS

ANNCR:

JOB SAFETY? YOU BET YOUR LIFE.

EVERY YEAR SOME 11,000 WORKERS MAKE

THAT BET AND LOSE IT - AND THEIR LIFE -

IN A WORKPLACE ACCIDENT.

DON'T BE ONE OF THEM.

INSTEAD, LET NATIONAL SAFETY IN THE
WORKPLACE WEEK, JUNE 15 THROUGH 21,
MARK THE BEGINNING OF A SAFER YEAR
FOR ALL.

THE OCCUPATIONAL SAFETY AND HEALTH
ADMINISTRATION AND THE AMERICAN
SOCIETY OF SAFETY ENGINEERS CALL ON
EMPLOYERS AND EMPLOYEES ALIKE TO
MAKE SAFETY PAY.

RADIO SPOT ANNOUNCEMENT: ID Spot

ANNCR:

THIS IS STATION _____, REMINDING YOU
THIS IS NATIONAL SAFETY IN THE WORKPLACE
WEEK. JOB SAFETY? YOU BET YOUR LIFE.